



2010 Grant Application Guidelines

These guidelines apply to applications for funding from the Fulton County Community Foundation's Unrestricted Funds.

The Fulton County Community Foundation
is a fund affiliate of the

Northern Indiana Community Foundation, Inc

Applying for a grant from our Unrestricted Funds

The Fulton County Community Foundation makes grant determinations in November of each year: **Applications are due September 30th 2010.** Applications received after the due date will not be considered. Grant seekers must use the following application form provided by the Foundation. You may download this application from the Fulton County section of the Foundation website located at: <http://www.nicf.org>

The geographic area we serve

Fulton County and the communities thereof.

Grantmaking areas of interest

- Education
- Health
- Human Services
- Arts & Culture
- Environment
- Civic
- Recreation

Before you apply

You are strongly encouraged to contact the Program Coordinator at Northern Indiana Community Foundation, Inc. to discuss your project before applying for a grant.

For more information:

Contact us by phone at 574.223.2227 or by visiting us at 715 Main Street, Rochester Indiana 46975, or at our website: www.nicf.org

Note: Confirmation postcards will be sent for all grant proposals received. Those who submitted a grant application and did not receive confirmation within one week should contact the NICF Office. You may be asked to give an interview with the Fulton County Community Foundation Grant Committee or be asked to provide more information about your project.

The Community Foundation favors activities that:

- Reach a broad segment of the community, especially those citizens whose needs are not being met by existing services that are normally expected to be provided by private rather than government sources
- Request seed money to realize innovative opportunities to meet needs in the community
- Stimulate and encourage additional funding
- Promote cooperation and avoid duplication of effort
- Help make a charitable organization more effective and efficient and better able to be self-sustaining
- One time projects or needs
- Have researched grant opportunities through the Grant Station software at the Fulton County Library.

The Community Foundation places a lower priority on the following, which is less likely to receive funding.

- Projects where Fulton County Community Foundation is the sole funder.
- Reduction of debt
- Grants to individuals
- Travel
- Attendance at conferences, seminars or other projects
- Programs that fall more appropriately under government funding, such as operating expenses for public schools and police or fire protection
- Organization that have received funding from the Community Foundation Unrestricted Grant Cycle for the same project for 3 consecutive years.

The Foundation will not consider grants for:

- Religious organizations for the sole purpose of furthering that religion (this prohibition does not apply to funds created by donors who have specifically designated religious organizations as beneficiaries of the funds)*
- Political activities or those designated to influence legislation
- National organizations (unless the monies are to be used solely to benefit citizens of Fulton County)
- Grants that directly benefit the donor or the donor's family
- Fund-raising projects
- Contributions to endowments.*

*These guidelines are for the Foundation's Unrestricted Funds, from which competitive grants are awarded. Please contact us for information on other funds held by the Foundation

Northern Indiana Community Foundation, Inc.

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FULTON COUNTY COMMUNITY FOUNDATION

A FUND AFFILIATE OF THE
NORTHERN INDIANA COMMUNITY FOUNDATION, INC.
715 Main Street, P.O. Box 807
Rochester, Indiana 46975
574.223.2227 | Toll Free 877.432.6423



GRANT APPLICATION

for funding from the Community Foundation's unrestricted funds.

Application deadline is September 30 2010

Organization Name: _____ Federal ID #: _____

Director of Organization: _____ Phone: _____

Organization Mailing Address: _____ Email: _____

_____ Fax: _____

Type of organization (please check):

501 (c) (3) - Attach a copy of the IRS determination letter. Governmental Entity Other: _____

Director Signature: _____ Date: _____

Board Officer Signature: _____ Date: _____

(a person other than the person signing above)

Name and title of person making application: _____ Phone: _____

Please specify the amount of your request:

Brief summary of your request:

FOR OFFICE USE ONLY

Arts & Culture Education Environment/Recreation Community Development Health/Human Services Youth

3. Please explain the expected benefits of this grant

(a) How will you measure and assess the benefit and impact of your project? (i.e. A follow-up assessment, some benchmark by which you can chart your progress, etc.)

(b) Who will be served, benefited or impacted? Quantify.

(c) How your organization will benefit.

4. If application is for a new service, pilot project, survey or study, explain the source of funds to carry on the project (if any will be needed) after any initial grant money is spent. Are there commitments or guarantees for these funds? If funded, do you plan to ask the Foundation for support for this project again?

5. What other area organizations are now furnishing the type of services to be performed with the funds requested? To what extent would the proposed project be a duplication of services now available?

6. Describe past and current efforts within the community to address the identified needs.

7. What public relations methods will be used to communicate to your donors/members/supporters any grant support you receive from the Foundation?

8. Do you have any legal issues associated with the project? If yes, briefly explain.

SUMMARY OF HOW THIS PROJECT (ACTIVITY) WILL BE FINANCED

Note: We place a lower priority on projects where Fulton County Community Foundation is the sole funder.

1. Source of Funds	Amount	% of Total Project
From federal, state, city or county government (specify) _____	_____	_____
From other foundations (specify if these are secured or pending) _____ _____	_____ _____	_____ _____
Public contributions or donations	_____	_____
Loans	_____	_____
Your organization's contributions	_____	_____
Other sources: _____ _____	_____ _____	_____ _____
Requested from Community Foundation	_____	_____
TOTAL SOURCES OF FUNDS	_____	_____

2. Project/Activity Expenses: How the project money will be spent.

- Please place an * next to the items for which you are requesting funding from the Community Foundation.
- Also list items from top to bottom in order of importance to the success of the project.

Item	Amount	% of Total Project
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL PROJECT/ACTIVITY EXPENSES:	_____	_____

Copies of best estimates/contractor proposals appreciated.

3. Additional Information

- Please list other organizations where you have applied for funding: _____

- Have you used the "Grant Station" computer and software at the Rochester branch of the Fulton County Community Library? ___ Yes ___ No If yes, what did you learn from you queries? _____

- Did you qualify for any grants through Grant Station? ___ Yes ___ No
- If the Community Foundation is unable to provide your organization with full funding, will you still be able to provide this service or complete the project? ___ Yes ___ No (check appropriate response)

REQUIRED ATTACHMENTS:

- If your organization is a 501 (c) (3), attach a copy of your IRS Determination letter. (1 copy)
- List of names and addresses of your board of directors and staff if applicable. If you do not have a board or staff, please attach a list of names and addresses of members of your organization. (1 copy)
- Copy of your organization's operating budget and copy of your program/project budget, only if applicable. (1 copy)